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# End-of-Life Essential Information

When you pass away, your loved one or representative will need to obtain a death certificate. To do so, they may be asked to provide personal information about you that they may or may not know. As a courtesy, KCERA has compiled a list of information you can gather now to help assist them after your death.

**REMEMBER TO KEEP YOUR PERSONAL INFORMATION IN A SECURE LOCATION**

Date of Birth

Social Security Number

Birth State

Military Service

Race

Marital Status

Highest Education

Last Known Occupation (the type of work you did most of your life)

Business / Industry (construction, employment agency, law enforcement, etc)

Number of Years in Occupation

Number of Years Resided in County

Your Father’s Full Name and Birth State

Your Mother’s Full Name (Maiden) and Birth State

# SAMPLE CONTACT LIST

Your loved one or representative will also need to decide how many original death certificates they want. This can be a difficult decision because most people don’t know which agencies/businesses will require an original and which will accept a copy. Also, the price per certificate may be costly depending on the county and/or state. Therefore, it is important to have a good estimate of how many originals your loved one may need. It is a good idea for your loved one or representative to maintain at least one original.

KCERA has provided a sample list below of agencies/businesses. You may want to contact the agencies/businesses that are applicable to you and ask whether they require a copy or original. This is not an exhaustive list.

**Agency**: **Original Copy**

 Retirement Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Life Insurance Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Social Security: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Health Insurance Agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mortgage Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Financial Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Auto Loan Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Utility Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Phone Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Credit Card Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**KCERA IS PROVIDING THESE DOCUMENTS AS A RESOURCE TO HELP ITS MEMBERS AND THEIR BENEFICIARIES AFTER THE DEATH OF THEIR LOVED ONES.**