

**KERN COUNTY EMPLOYEE'S RETIREMENT ASSOCIATION (KCERA)  
Board of Retirement**

**SUMMARY OF PROCEEDINGS**

**Teleconference Meeting – Administrative Committee  
February 23, 2022**

**1:32 p.m.**

Committee Members: Contreras (Alternate), Franey, Chair Hughes, Matthews,  
Seibly

**ROLL CALL**

Present: Franey, Hughes, Seibly

Absent: Contreras, Matthews

NOTE: The vote is displayed in bold below each item. For example, Hughes-Seibly denotes Trustee Joseph D. Hughes made the motion and Trustee Robb Seibly seconded the motion.

- \*1. KCERA 2021 Board Self-Evaluation Survey – APPROVED; COMMENCED SURVEY

**Franey-Seibly – 3 Ayes**

- \*2. Discussion and appropriate action on review of the KCERA Legislative Policy presented by Chief Executive Officer Dominic Brown and Chief Legal Officer Jennifer Zahry – RECOMMENDED THE BOARD OF RETIREMENT APPROVE PROPOSED CHANGES

**Franey-Seibly – 3 Ayes**

3. Discussion and appropriate action regarding Assembly Bill 361 analysis, considerations and available meeting options presented by Chief Executive Officer Dominic Brown and Chief Legal Officer Jennifer Zahry – CHAIR JOSEPH HUGHES HEARD; TRUSTEES PHIL FRANEY, TRACO MATTHEWS AND ROBB SEIBLY HEARD; CHIEF LEGAL OFFICER JENNIFER ZAHRY HEARD; CHIEF OPERATIONS OFFICER MATTHEW HENRY HEARD

TRUSTEE DUSTIN CONTRERAS ARRIVED AT 1:34 P.M

TRUSTEE TRACO MATTHEWS ARRIVED AT 1:41 P.M.

RECOMMENDED THE FOLLOWING TO BOARD OF RETIREMENT: 1) WHILE STATE OF EMERGENCY IS IN EFFECT, MAKE AB 361 FINDINGS; 2) IMPLEMENT HYBRID MODEL WHERE TRUSTEES CAN CHOOSE TO ATTEND MEETINGS IN PERSON OR VIA ZOOM; 3) TRUSTEES WHO CHOOSE TO ATTEND IN PERSON WILL FOLLOW THE PUBLIC HEALTH GUIDELINES REQUIRED OF KCERA STAFF; AND 4) STAFF WILL CONFIGURE THE BOARD CONFERENCE ROOM PURSUANT TO STATE AND LOCAL PUBLIC HEALTH STANDARDS AND GUIDLELINES

PUBLIC COMMENT: ELSA MARTINEZ, COUNTY ADMINISTRATIVE OFFICE, HEARD

**Seibly-Matthews – 4 Ayes**

4. Presentation and update regarding disability application conflicts of interest presented by Chief Executive Officer Dominic Brown and Chief Legal Officer Jennifer Zahry – CHAIR JOSEPH HUGHES HEARD; TRUSTEES PHIL FRANEY AND ROBB SEIBLY HEARD; CHIEF LEGAL OFFICER JENNIFER ZAHRY HEARD

TRUSTEE DUSTIN CONTRERAS LEFT AT 2:24 P.M

RECOMMENDED THE BOARD OF RETIREMENT APPROVE THE CHANGES PROPOSED BY STAFF ALONG WITH A DEFINITION OF “DISQUALIFYING FINANCIAL INTEREST” AND A DESCRIPTION OF THE COMMUNICATIONS TO TRUSTEES FROM LEGAL COUNSEL

**Franey-Seibly – 4 Ayes**

5. Discussion and review of the 2022-2023 Chief Executive Officer Performance Evaluation Criteria presented by Chief Executive Officer Dominic Brown –

THIS ITEM WAS WITHDRAWN FROM THE AGENDA

**PUBLIC COMMENTS**

6. The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Committee. This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chair, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation – NONE

**REFERRALS TO STAFF, ANNOUNCEMENTS OR REPORTS**

7. On their own initiative, Committee members may make a brief announcement refer matters to staff, subject to KCERA's rules and procedures, or make a brief report on their own activities – NONE

**EXECUTIVE SESSION**

8. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (PURSUANT TO GOVERNMENT CODE §54957) – TITLE: CHIEF EXECUTIVE OFFICER

THIS ITEM WAS WITHDRAWN FROM THE AGENDA

9. ADJOURNED – 2:31 P.M.

  
Secretary, Board of Retirement

  
Chair, Administrative Committee