

**KERN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (KCERA)  
BOARD OF RETIREMENT**

**11125 River Run Boulevard, Bakersfield, California**

**SUMMARY OF PROCEEDINGS**

**Administrative Committee  
October 29, 2024**

**10:33 a.m.**

Committee Members: Chair Contreras, Duffey (Alternate), Gonzalez, Hughes, Seibly

**ROLL CALL**

Present: Contreras, Gonzalez, Hughes, Seibly

Absent: Duffey

*NOTE: The vote is displayed in bold below each item. For example, Gonzalez-Seibly denotes Trustee Juan Gonzalez made the motion and Trustee Robb Seibly seconded the motion.*

**AB 2449 REMOTE APPEARANCE(S)**

*Items 1 and 2 withdrawn from agenda. No trustees appeared via teleconference.*

**CONSENT MATTERS**

*All consent matter items listed below with an asterisk (\*) were considered to be routine and non-controversial by staff and approved by one motion, unless otherwise noted.*

\*3. Annual Review of KCERA Insurance Coverages – RECEIVED AND FILED

**Gonzalez-Hughes – 4 Ayes**

**PUBLIC COMMENTS**

4. The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Committee. This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chair, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation – NONE

5. Response to referral to staff to research new options for conducting Board of Retirement elections presented by Chief Executive Officer Dominic Brown and Senior Communications Manager Jeremy Rowell – CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; SENIOR COMMUNICATIONS MANAGER JEREMY ROWELL HEARD; CHAIR DUSTIN CONTRERAS HEARD; TRUSTEES JUAN GONZALEZ, JOSEPH D. HUGHES, AND ROBB SEIBLY HEARD

DIRECTED STAFF TO SELECT A THIRD-PARTY ELECTION ADMINISTRATOR, DRAFT EDITS TO KCERA'S ELECTION PROCEDURES POLICY TO REFLECT NEW PROCESS, AND RETURN TO ADMINISTRATIVE COMMITTEE FOR REVIEW

**Gonzalez-Seibly – 4 Ayes**

**REFERRALS TO STAFF, ANNOUNCEMENTS OR REPORTS**

6. On their own initiative, Committee members may make a brief announcement refer matters to staff, subject to KCERA's rules and procedures, or make a brief report on their own activities – NONE
7. ADJOURNED – 11:04 A.M.

  
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Secretary, Board of Retirement

  
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Chair, Administrative Committee